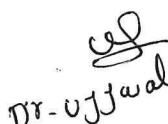
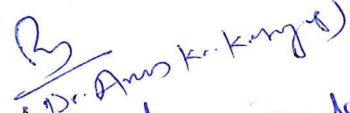
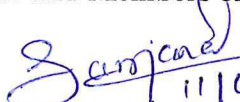


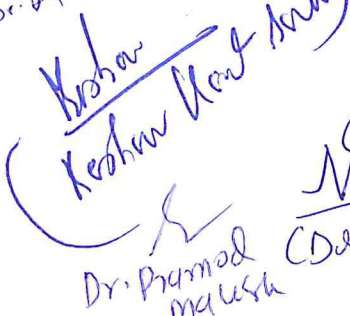
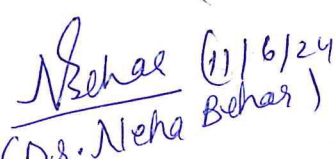
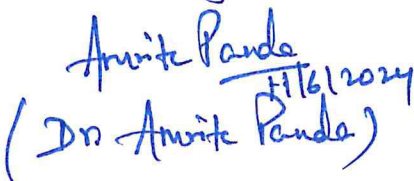


# FOUR YEAR UNDERGRADUATE PROGRAM (2024 – 28)

## COURSE CURRICULUM

PART A: INTRODUCTION			
Program: Certificate Course		Semester- I Sem	Session: 2024-25
1	Course Code	AEC 01	
2	Course Title	Environmental Studies	
3	Course Type	Ability Enhancement Course (AEC)	
4	Prerequisite (If Any)	As per requirement	
5	Course Outcome (CO)	At the end of this course, students will be able to – <b>CO 01:</b> relate the basic concept of the environment <b>CO 02:</b> explain environmental alterations <b>CO 03:</b> develop skills in environmental measurement <b>CO 04:</b> examine correction measures of the environment	
6	Credit Value	02 C	01 Credit = 15 Hrs. Teaching-Learning
7	Total Marks	Max. Marks: 50	Minimum Pass marks: 20
PART: B CONTENT OF THE COURSE			
Total No. of Teaching-Learning Periods: 30Hours/ 30Periods			
UNIT	TOPIC (Course Contents)		No. of Hours
I	<b>Basic Composition:</b> 1. Abiotic and Biotic components of the environment 2. Biodiversity—Concept, types, and measures about its protection 3. Basic concept of Bio-Geo Chemical Cycle 4. Energy Flow in an ecosystem		07
II	<b>Alterations in Environment:</b> 1. Concept and components of the pond ecosystem 2. Air pollution and measures for its control 3. Water pollution and measures for its control 4. Global warming, Climate change, and possible measures		07
III	<b>Measurements of Environmental Components</b> 1. Soil composition and methods of its analysis 2. Water analysis methods for DO, BOD, COD 3. Water analysis methods for pH, TDS, Turbidity, Salinity, and Alkalinity 4. Information about environmental factors—PM-10, PM-2.5, NO <sub>2</sub> , O <sub>3</sub>		08
IV	<b>Application Measures</b> 1. Useful microbes to control water pollution 2. Useful microbes to control soil pollution 3. Concept of Biodegradation 4. Concept of Phytoremediation		08
Key Words	Ecosystem, Pollution, Climate Change, Biodegradation		

Name and Signature of Convener and Members of CBOS

  
 Dr. Ujjwal Dasgupta  
  
 Dr. Anurag K. Kung'u  
  
 Dr. Sanjana Bhagat  
  
 Dr. Shironi Sh  
  
 Dr. Shubha Diwan  
  
 Dr. Pramod Malush  
  
 Dr. Neha Behar  
  
 Dr. Anurite Panda

## PART-C: Learning Resources

### Text Books, Reference Books, and Others

#### Text Books Recommended –

1. Ecology and Environment, 8<sup>th</sup> Edition, P.D.Sharma, Rastogi Publication, Meerut.
2. Environmental Biology, 2<sup>nd</sup> Edition, P.D.Sharma, Rastogi Publication, Meerut.
3. Environmental Biology and Toxicology, 2<sup>nd</sup> Edition, P.D.Sharma, Rastogi Publication, Meerut.
4. Environmental Studies, 1<sup>st</sup> Edition, S.V.S.Rana, Rastogi Publication, Meerut.
5. Environmental Biotechnology, 1<sup>st</sup> Edition, S. V. S. Rana, Rastogi Publication, Meerut.

#### Online Resources–

- e-Resources / e-books and e-learning portals

#### Online Resources–

- e-Resources / e-books and e-learning portals

## PART -D: Assessment and Evaluation

### Suggested Continuous Evaluation Methods:

Maximum Marks: 50 Marks

Continuous Internal Assessment (CIA): 15 Marks

End Semester Exam (ESE): 35 Marks

Continuous Internal Assessment (CIA): (By Course Teacher)	Internal Test / Quiz-(2):	10 & 10	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 15 Marks
	Assignment/Seminar +Attendance -	05	
	Total Marks -	15	


### End Semester Exam (ESE):

Two sections – A & B

Section A: Q1. Objective – 05 x1= 05 Mark; Q2. Short answer type- 5x2 =10 Marks

Section B: Descriptive answer type qts., 1out of 2 from each unit- 4x05 =20 Marks

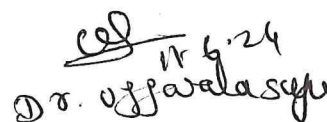
Name and Signature of Convener & Members of CBoS:

  
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(Dr. Sanjani Bhagat)

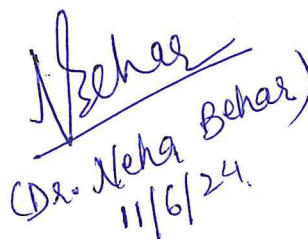
  
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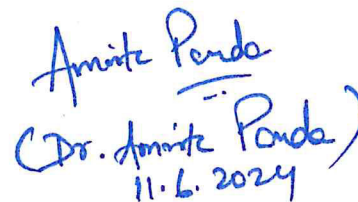
(Dr. Shivani Sharma)


  
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Dr. Vijayalaxmi

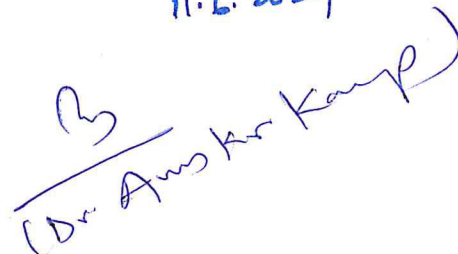
  
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(Dr. Shubha Divan)

  
11/6/24  
Dr. Neha Behar

  
11.6.2024  
Dr. Amrit Pande

  
Dr. Prasad Kumar

  
Dr. Anurag Kaur

PART-A: Introduction			
Program: Bachelor in Arts / Commerce / Science (Certificate/Diploma/Degree/Honors)		Semester – I/ II/III	Session: 2024-2025
1	Course Code	AEC 02	
2	Course Title	English Language	
3	Course Type	AEC (Ability Enhancement Course)	
4	Pre-requisite (if any)	As per Program	
5	Course Learning Outcomes(CLO)	After the completion of this course, the students will be able to – <ul style="list-style-type: none"> <li>➤ Understand and apply the use of Articles and Tenses in day to day life.</li> <li>➤ Analyze the power of imagination and creativity and critically appreciate the poems.</li> <li>➤ Identify and develop different types of writing skills.</li> <li>➤ Appreciate and value the use of idioms and phrases as enriching elements of language expression.</li> </ul>	
6	Credit Value	2 Credits	Credit = 15 Hours -learning & Observation
7	Total Marks	Max.Marks:50	Min Passing Marks:20
PART -B: Content of the Course			
Total No. of Teaching-learning Periods(01 Hr. per period) - 30 Periods (30 Hours)			
Unit	Topics(Course contents)		No. of Period
I	<b>Prose:</b> 1. Darshana Dholakia : Baa – My Mother – A Person, A Woman 2. Anita Desai : A Devoted Son 3. Rabindranath Tagore : The Home Coming		08
II	<b>Poetry :</b> 1. William Wordsworth: The Solitary Reaper 2. Robert Lee Frost: Stopping by the Woods on a Snowy Evening		07
III	<b>Letter Writing :</b> 1. Formal Letter 2. Informal Letter <b>Composition :</b> 1. Describing a Place or a Person 2. Writing a Biographical Sketch 3. Narrating an Event or Experience		08
IV	<b>Writing Skills :</b> Word Formation, Idioms and Phrases Coordination and Subordination, One Word Substitutes <b>Grammar :</b> 1. Articles 2. Tenses		07

2. Tenses

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<b>Keywords</b>	<i>Love, admire, alone, devote, solitary, frozen lake, darkest evening.</i>
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**Signature of Convener & Members (CBoS):**

## **PART-C: Learning Resources**

**Text Books, Reference Books and Others**

### **Text Book:**

1. Flamingo : A textbook for college students publication : Macmillan Publishers.

### **Reference Books:**

2. Essential English Grammar, 2<sup>nd</sup> Edition by Raymond Murphy, Cambridge Publication.
3. English Grammar in use 5<sup>th</sup> Edition by Raymond Murphy, Cambridge Publication
4. Advanced English Grammar by Martine Hewings Cambridge University Press.

### **Online Resources—**

#### ➤ **e-Resources / e-books and e-learning portals**

- i) <https://englishsummary.com/devoted-son-summary-anita-desai/>
- ii) <https://litmarked.com/the-homecoming-by-rabindranath-tagore-summary/>
- iii) <https://www.litcharts.com/poetry/william-wordsworth/the-solitary-reaper>
- iv) <https://www.sparknotes.com/poetry/frost/section10/>
- v) <https://www.wikihow.com/Write-a-Biographical-Sketch>
- vi) <https://study.com/learn/lesson/composition-writing-rules-format.html>
- vii) <https://www.thelearninglab.com.sg/blog/2021/02/how-to-write-an-impressive-composition/>

## **PART-D: Assessment and Evaluation**

**Suggested Continuous Evaluation Methods:**

**Maximum Marks: 50 Marks**

**Continuous Internal Assessment(CIA):15 Marks**

**End Semester Exam (ESE):35Marks**

<b>Continuous Internal Assessment(CIA): (By Course Teacher)</b>	Internal Test / Quiz-(2): 10 &10 Assignment/Seminar +Attendance- 05 otal Marks -15	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against 15 Marks
<b>End Semester Exam (ESE):</b>	Two section – A & B Section A: Q1. Objective – 10 x1= 10 Mark; Q2. Short answer type- 5x4 =20 Marks Section B: Descriptive answer type qts., 1out of 2 from each unit-4x10=40 Marks	

**Name and Signature of Convener & Members of CBoS:**

Convener: *[Signature]* 10/06/24
   
 Member 1: *[Signature]* 10/06/24
   
 Member 2: *[Signature]* 10/06/24
   
 Member 3: *[Signature]* 10/06/24
   
 Member 4: *[Signature]* 10/06/24
   
 Member 5: *[Signature]* 10/06/24
   
 Member 6: *[Signature]* 10/06/24
   
 Member 7: *[Signature]* 10/06/24
   
 Member 8: *[Signature]* 10/06/24
   
 Member 9: *[Signature]* 10/06/24
   
 Member 10: *[Signature]* 10/06/24

**FOUR YEAR UNDERGRADUATE PROGRAM - (2024-28)**

**DEPARTMENT OF HINDI**

**COURSE CURRICULUM**

<b>PART -A : Introduction</b>			
Program: Bachelor in Arts Certificate/Diploma/Degree/Honors		Semester - I	Session: 2024-25
1	Course Code	AEC-03	
2	Course Title	हिन्दी भाषा-1	
3	Course Type	Ability Enhancement Course	
4	Pre-requisite ( if any)	As per requirement	
5	Course Learning Outcome (CLO)	1. विद्यार्थी हिन्दी भाषा एवं व्याकरण संबंधी ज्ञान से समृद्ध होंगे। 2. भाषा ज्ञान के माध्यम से भारतीय संस्कृति एवं भावनात्मक एकता के महत्व को समझने की क्षमता विकसित हो सकेगी। 3. मुहावरे एवं लोकोक्तियों का महत्व समझ सकेंगे। 4. व्यंग्य, निबंध एवं कविता विधा से परिचित होंगे। 5. निबंध लेखन एवं अपठित गद्यांश के माध्यम से विद्यार्थियों का बौद्धिक विकास हो सकेगा।	
6	Credit Value	2 Credits	(01 Credit = 15 Hours - learning & Observation)
7	Total Marks	Maximum Marks : 50	Minimum Passing Marks : 20

<b>PART -B : Content of the Course</b>		
Total No. of Teaching-Learning Periods (01 Hr. Per Period) - 30 Periods (30 Hours)		
Unit	Topics (Course Contents)	No. of Period
I	रचनाएं भारत वंदना – सूर्यकांत त्रिपाठी 'निराला' (कविता) भोलाराम का जीव – हरिशंकर परसाई (व्यंग्य) चोरी और प्रायश्चित – महात्मा गांधी (निबंध)	8
II	हिन्दी व्याकरण एवं शब्द रचना उपसर्ग, प्रत्यय, संधि, समास पर्यायवाची शब्द, विलोम शब्द, अनेकार्थी शब्द, समश्रुत शब्द, अनेक शब्दों के लिए एक शब्द	7
III	हिन्दी व्याकरण एवं रचना पक्ष मुहावरे एवं लोकोक्तियां पारिभाषिक शब्दावली एवं हिन्दी में पदनाम, शब्द शुद्धि, वाक्य शुद्धि	8
IV	रचनात्मक लेखन निबंध लेखन अपठित गद्यांश (नोट विद्यार्थी को किसी एक विषय पर निबंध व प्रदत्त गद्यांश का शीर्षक तथा सारांश लिखना होगा।)	7
Keywords		

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<b>PART -C : Learning Resource</b>
<b>Text Books, Reference Books and Others</b>
1. भारतीयता के अमर स्वर – डॉ. धनंजय वर्मा, मध्यप्रदेश हिन्दी अकादमी 2. आधुनिक हिन्दी व्याकरण और रचना – डॉ. वासुदेव नंदन 3. हिन्दी भाषा और व्यवहार – डॉ. गंगा चरण त्रिपाठी 4. हिन्दी व्याकरण माला – डॉ. के.आर. गहिया, डॉ. विमलेश शर्मा 5. हिन्दी व्याकरण – कामता प्रसाद गुरु
<b>Online Resources -</b>
1 www.bookspace.in 2 https://libgmm.com 3 https://www.gkexams.com

<b>PART -D : Assessment And Evaluation</b>		
Suggested Continuous Evaluation Methods : Maximum Marks : 50 Marks Continuous Internal Assessment (CIA) : 15 Marks End Semester Exam (ESE) : 35 Marks		
Continuous Internal Assessment : (CIA) : (By Course Teacher)	Internal Test/Quiz-(2) : 10 & 10 Marks Assignment/Seminar+Attendance - 05 Total Marks 15	Better marks out of the two Text/Quiz obtained marks in assignment shall be considered against 15 Marks
End Semester Exam (ESE) :	Two Section - A&B Section A : Q1 Objective - 05X1=05 Marks Section A : Q2 Short Answer Type - 5X2=10 Marks Section B : Descriptive Answer Type Qts. 1 out of 2 From Each Unit - 4X5=20 Marks Total =35 Marks	

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## COURSE CURRICULUM

PART- A: Introduction			
Program: Bachelor in-Arts/Science/Commerce (Diploma)		Semester -IV	Session: 2024-2025
1	Course Code	AEC- 04	
2	Course Title	Communicative English and Soft Skills	
3	Course Type	AEC [Ability Enhancement Course]	
4	Pre-requisite (if, any)	As per program	
5	Course Learning Outcomes (CLO)	After completion of this course, the students will be able to: <ul style="list-style-type: none"> <li>➤ Learn deviant use of English both in written and spoken forms.</li> <li>➤ Understand the importance of communication in English.</li> <li>➤ Apply the ability to improve competence in using English language.</li> <li>➤ Analyze the importance of reading skills.</li> <li>➤ Develop language for speaking with confidence.</li> </ul>	
6	Credit Value	2 Credits	Credit = 15 Hours - learning & Observation
7	Total Marks	Max. Marks: 50	Min Passing Marks: 20
PART-B: Content of the Course			
Total No. of Teaching-learning Periods (01 Hr. per period) - 30 Periods (30 Hours)			
Unit	Topics (Course contents)		No. of Period
I	<b>What is communication?</b> <ul style="list-style-type: none"> <li>• Purpose of Communication,</li> <li>• Types of Communication (Verbal and Non- Verbal),</li> <li>• The motivating factors (Intrinsic and Extrinsic)</li> <li>• Barriers of Communication (Internal and External).</li> </ul>		08
II	<b>Building Vocabulary</b> <ul style="list-style-type: none"> <li>• Use of Dictionary,</li> <li>• Building Vocabulary through synonyms and antonyms,</li> <li>• Use of Phrasal Verbs, Idioms and Phrases</li> <li>• Unseen passage</li> </ul>		07
III	<b>Conversation in English (Performance Based)</b> <p>A) <b>Reading:</b> Very short stories (Gift of Magi, Cinderella, The Selfish Giant, Stories from Panchatantra), Newspaper reports / Fact- based articles, Diction and tone, Identifying topic sentences, Reading aloud: Reading an article/report.</p> <p>B) <b>Spoken English for the Real world and Situational Dialogues) (any four)</b></p> <ul style="list-style-type: none"> <li>• Call Center: Talking to service Providers, Professional Enquiries, Talking with peers/ seniors.</li> <li>• Bank: for opening an account (seeking information on loans/FDs/other schemes.</li> <li>• Office: (seeking information regarding job vacancy)</li> <li>• Market (asking for price of an object, discount etc),</li> <li>• Restaurant: (asking for the special dish, offerings in the menu and ordering for food)</li> </ul>		08

		ordering for food)		
 T. P. 6/24 Am 10/6/24	 Hank 10-6-24 Hank 10-6-24	 James	 10-6-24	 Stewart 10/6/24 10/6/24

	<ul style="list-style-type: none"> <li>At the Railway Station/ Bus Station enquiry: (Arrival and departure of buses/ trains)</li> <li>Hotel: Booking a room, asking tariff rate</li> <li>Travel agency: (Asking to book tickets fares, finding vacancies in hotels)</li> </ul> <p>C) <b>Greetings and Common Etiquettes:</b> Introducing oneself; Invitation; Making Requests; Expressing Gratitude; Complimenting and Congratulating; Expressing Sympathy; Apologizing; Complaining and Expressing Regret</p>	
<b>IV</b>	<p><b>Presentation skills</b> (Performance Based):</p> <p>Effective oral presentation, Characteristics of good oral presentation. Use of quotations and anecdotes. Ways of Oral Presentation (Seminar, Viva -voce, Interview, Power Point etc.) Gestures/ Mannerism during oral presentation. Media methods used for effective oral presentation, Body Language, Attire.</p>	<b>08</b>
<b>Key words</b>	Communication, Vocabulary, Conversation, Reading, Presentation.	

**Signature of Convener & Members (CBoS) :**

### **PART-C: Learning Resources**

#### **Text Books, Reference Books and Others**

##### **Text Books Recommended - Suggested Reading:**

- Fluency in English - Part II, Oxford University Press, 2006.
- Enrich Your English, OUP, SR Inthira and V. Saraswathi, CIEFL, 1997
- Oxford A-Z of English Usage, ed. Jeremy Butterfield, OUP, 2007.
- Longman Dictionary of Common Errors, N.D. Turton and J.B. Heaton, Longman, 1998
- Contemporary Communicative English, S Chand
- Malhotra Perna, Deb Dulal Halder, (2019) Communication Skills: Theory and Practice, Eighth Edition, BookAge Publications, New Delhi.

##### **Online Resources-**

- Applying Communication Theory for Professional Life: A Practical Introduction. Dainton and Zelley,  
<http://tsime.uz.ac.zw/claroline/backends/download.php?url=L0ludHJvX3RvX2NvbW11bmljYXRpb25f>
- [https://web.sol.du.ac.in/my\\_modules/type/cbcs-41-2/data/root/B.Com/Semester%202/ABILITY-ENHANCEMENT%20COMPULSORY%20COURSE-AECC/English%20Communication%20A-B-C/Unit%201-5.pdf](https://web.sol.du.ac.in/my_modules/type/cbcs-41-2/data/root/B.Com/Semester%202/ABILITY-ENHANCEMENT%20COMPULSORY%20COURSE-AECC/English%20Communication%20A-B-C/Unit%201-5.pdf)
- <https://archive.org/details/personality-development-book/mode/1up>
- <https://www.coursera.org/articles/presentation-skills>
- <https://www.cbs.de/en/blog/15-effective-presentation-tips-to-improve-presentation-skills/>
- <https://benjaminball.com/blog/good-body-language-best-visual-aid-talks/>
- <https://blog.moderngov.com/importance-of-body-language-in-presentations-good-bad-examples>

### **PART -D: Assessment and Evaluation**

#### **Suggested Continuous Evaluation Methods:**

<b>Maximum Marks:</b>	<b>50 Marks</b>
<b>Continuous Internal Assessment (CIA):</b>	<b>15 Marks</b>
<b>End Semester Exam (ESE):</b>	<b>35 Marks</b>

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<b>Continuous Internal Assessment (CIA):</b> (By Course Teacher)	Internal Test / Quiz-(2): <b>10 &amp; 10</b> Assignment/Seminar +Attendance - <b>05</b> Total Marks - <b>15</b>	Better marks out of the two Test / Quiz + obtained marks in Assignment shall be considered against <b>15</b> Marks
<b>End Semester Exam (ESE):</b>	<b>Q1.</b> Objective/ MCQs to be asked only from Unit I (1 x5= 05 Mark) <b>Q2.</b> I Vocabulary: (5Marks) II Unseen Passage (5 Marks) <b>Q3.</b> Particles from Unit 3 & 4 consisting of 20 marks.	

**Name and Signature of Convener & Members of CBoS:**

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